



ঢাকা পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড (ডিপিডিসি)

Dhaka Power Distribution Co. Ltd.

(An Enterprise of the Government of the People's Republic of Bangladesh)
(An ISO: 9001:2008 Certified Company)



(This circular replaces the circular bearing same issue number & date)

Memo No: 87.404.401.07.05.001.2019.312

Date: 27.02.2019

JOB OPPORTUNITY

The Dhaka Power Distribution Company Ltd. (DPDC) invites applications from eligible candidates from the bona fide citizens of Bangladesh for immediate appointment for the position of Medical Officer on contractual basis for an initial period of maximum three (03) years at a time (inclusive of 01 year probationary period). The contractual appointment may be renewed every three (03) years up to the age of 60 years subject to satisfactory performance. Brief job description and job specification of the post including other relevant information are as under.

1.0 Medical Officer: Number of post 01

The Medical Officer is the entry level position of the company, primarily engaged in examining patients, making diagnoses and prescribing medication or other appropriate treatment, and to conduct clinics, surgeries, field rounds and house calls. He/ She is also responsible to meet emergencies and other critical incidents, oversees the work of subordinate medical staff to ensure the determination and maintenance of high standards of health care in the company, arranges, provides relevant training, issues medical and death certificates, produces reports on health standards and services in the company, supervises the functions of health facilities, ensures proper administration and control in the office, including financial control, ordering and supply, and condition of stocks and equipment, assist in formulating medical policy, instructions and guidance. Ensures plans and policies are implemented and maintained, coordinate with govt. body and other offices regarding Medicare related issues etc.; reporting to the Senior Medical Officer. He/ She will work under the office of the Chief Medical Officer and will be posted anywhere within the area of DPDC including Narayanganj in achieving the targets of DPDC.

1.1 Required Qualifications:

- MBBS or equivalent degree from any recognized university, along with BMDC registration.
- Candidates passed (SSC & HSC and equivalent) in the grading system must possess at least a CGPA 4.0 on a scale of 5.0 and a CGPA 3.0 on a scale of 4.0.
- Must demonstrate strong participatory leadership ability and have ability to work in a team.
- Must have strong communication skill in Bengali & English (written & oral) including working experience using computer.

1.2 Remuneration/Compensation Package:

Basic salary per month Taka 51,000.00 (Fifty One Thousand) only plus house rent @ 60% of basic per month for Dhaka City and 50% of basic per month for Narayanganj City area, two festival bonuses in year, contributory provident fund, group insurance, encashment of leave, gratuity as per applicable rules of the company. Expenses at actual for medical treatment purpose as mentioned in the policy of the company will be reimbursed up to a maximum limit of equal to 02 (two) months basic salary per annum and transport allowances will be provided as per company policy. Income tax shall have to be paid by the employee.

Conditions:

- Interested candidates have to apply through the 'Online Application System' wherein a scanned photograph, signature, SSC, MBBS and BMDC registration certificate of the candidate have to be inserted in due place. The online application form's web link will be available in the website of Dhaka Power Distribution Company Ltd. (www.dpdc.org.bd).
- Maximum age is 30 (thirty) years on 27/03/2019.
- Those who have recently appeared in the examination and yet to get their degree, need not apply for the position.
- The applicant must pay Tk.1500/- (one thousand five hundred) following necessary directives mentioned in DPDC's website www.dpdc.org.bd.
- Persons employed in govt., semi govt., autonomous organization or power sector utilities should submit application through proper channel as per instructions provided on DPDC's website www.dpdc.org.bd.
- Persuasion of any kind will disqualify the candidate. The authority reserves the right to accept or reject any application and change the number of position/ post as it may seem proper and no explanation for such action will be provided to the applicant. Only the short listed candidates will be called for Test/ Interview.
- Last date of submission of application through online is 27/03/2019.

Deputy General Manager, Employee Management (Administration), HR, DPDC

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