



# ঢাকা পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড

## DHAKA POWER DISTRIBUTION COMPANY LIMITED

(An Enterprise of the Government of the People's Republic of Bangladesh)

Website: www.dpdc.gov.bd

Memo No: 87.404.401.07.05.001.2026.98

Date: 11.03.2026

### JOB OPPORTUNITY

The Dhaka Power Distribution Company Ltd (DPDC) invites applications from eligible candidates from the bona fide citizens of Bangladesh for immediate appointment for the position of Junior Assistant Manager (ICT) on contractual basis for an initial period of maximum 03 (three) years at a time (inclusive of 1-year probationary period). The contractual appointment may be renewed every 03 (three) years up to the age of 60 (sixty) years subject to satisfactory performance. A brief job description and job specification of the post including other relevant information are as under.

#### 1. Junior Assistant Manager (ICT): Number of posts 07

1.1 The Junior Assistant Manager (ICT) position is in the functional area of Information and Communication Technology, reporting to the head of the office/ unit concerned. He/ She will work under the direct supervision of the head of the concerned office/ unit of DPDC.

#### 1.2 Required Qualifications:

At least Diploma in Engineering in Computer/ Computer Science/ Telecommunication/ Data Telecommunication & Networking Technology or graduate in any relevant subject from any recognized university/ educational institution. No third division/Class at any stage of the academic career shall be acceptable. Candidates who passed in the grading system must possess at least a GPA/ CGPA 4.0 on a scale of 5.0 and a CGPA 3.0 on a scale of 4.0. Letter grades of O Level and A Level subjects are to be converted into grade points on the basis of A=4, B=3, C=2 and D=1. Grade Point Average (GPA) is calculated by averaging the grade points. Must demonstrate strong participatory leadership ability. Must have strong communication skill in Bangla & English (written & oral).

#### 1.3 Remuneration/Compensation Package:

Basic salary per month Taka 39,000.00 (thirty-nine thousand) only plus house rent @ 60% of basic per month for Dhaka City and 50% of basic per month for Narayanganj & Gazipur City area, two festival bonuses in a year, Bangla New Year allowance once in every year at the rate of 20% of basic salary, contributory provident fund, group insurance, encashment of leave, gratuity as per applicable rules of the company. Expenses at actual for medical treatment purposes as mentioned in the company policy will be reimbursed up to a maximum limit equal to 02 (two) months' basic salary per annum and transport allowances will be provided as per company policy. Income tax shall have to be paid by the employee.

#### Conditions:

1. Interested candidates have to apply through the 'Online Application System' wherein a scanned photograph, signature, SSC and Graduation/ Diploma certificates or transcripts (upload the document that shows subject & result) of the candidate have to be inserted in due place. The web link for the online application system is available on the DPDC website (www.dpdc.gov.bd). Please read the instructions available on the DPDC website carefully before filling in the application form.
2. Maximum age is 32 (thirty-two) years on 11.03.2026. The maximum age limit may be relaxed by 05 (five) years for DPDC's employees.
3. Those who have recently appeared in the examination and yet to get their degree need not apply for the position.
4. The applicant must pay Tk. 1,000/- (one thousand) following necessary directives mentioned in DPDC's website www.dpdc.gov.bd.
5. Persons employed in govt., semi govt., autonomous organization or power sector utilities should submit application through proper channel as per instructions provided on DPDC's website www.dpdc.gov.bd.
6. Persuasion of any kind will disqualify the candidate.
7. The authority reserves the right to accept or reject any application, increase or decrease the number of positions/posts, or cancel the entire recruitment process at any stage as it may deem fit, and no explanation for such actions will be provided to the applicants. Only the short-listed candidates will be called for Test/ Interview.
8. Last date of submission of application through online is 07.04.2026.

Deputy General Manager, Employee Management (Administration), HR, DPDC  
Biddut Bhaban (3<sup>rd</sup> floor), 1, Abdul Gani Road, Dhaka-1000.