



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Dhaka Power Distribution Company Ltd.



www.dpdc.gov.bd

Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000

Record Number: 27.87.0000.404.25.010.18.286

Date: 15/2/2024

Office Order

With the approval of the authority, Mr. Md. Sakrul Alam (ID: 22123 & Passport No. A03618067), Assistant Engineer, office of the Executive Engineer, System Planning, DPDC is being allowed 15 (fifteen) days of ex-Bangladesh leave from February 16, 2024 to March 01, 2024 or for 15 days from the start of journey (including travel time) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to India for the treatment of his mother. His mother Ms. Mst Taslima (Passport No. A13606345) will accompany him during this visit.

Conditions:

- I. The ex-Bangladesh leave of 15 (fifteen) days will be adjusted/ deducted from his accumulated earned leave;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further without prior permission of the authority;
- IV. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s), to be arranged locally by his controlling office(s).

This order is being issued in pursuance of the Power Division, MoPEMR's order number: 27.00.0000.088.37.004.19.96; dated: 14-02-2023.

15-02-2024

Md Rowich Uddin
Manager (HR), Office of the
DGM, Employee
Management (Admin),
DPDC.
Phone: +8802223388145

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27.87.0000.404.25.010.18.286/1(15)

Distribution (Not based on rank/position):

- 1) Executive Director (Administration & HR/ Finance/ Engineering/ Operations/ ICT & Procurement), DPDC.
- 2) Company Secretary/ General Manager (HR)/ Chief Engineer, Planning & Design, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, Design, DPDC.
- 4) Executive Engineer, System Planning, DPDC.
- 5) Controller of Foreign Currency, Bangladesh Bank.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 8) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 9) The High Commission of India, Dhaka, Bangladesh.
- 10) Mr. Md. Sakrul Alam, Assistant Engineer, office of the Executive Engineer, System Planning, DPDC.
- 11) Office copy/ Master file/ Personal file.



15-02-2024

Md. Sumon Ahmed
Assistant Manager (HR)