



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Dhaka Power Distribution Company Ltd.
Office of the DGM (HR), Employee Management
(Administration)
www.dpdc.gov.bd
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.25.010.18.318

Date: 20/2/2024

Office Order

With the approval of the authority, Mr. Mridul Roy (ID: 20030 & Passport No. A06825787), Deputy Manager (ICT), Office of the DGM (ICT), Revenue, DPDC is being allowed 15 (fifteen) days of ex-Bangladesh leave from February 21, 2024 to March 06, 2024 or for 15 days from the start of journey (including travel time) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to India for the follow-up treatment of his Chronic anemia disease. His spouse Ms. Mausumi Biswas (Passport No. A07511583) and son Mr. Shomik Roy Tirtho (Passport No. A07511584) will accompany him during this visit.

Conditions:

- I. The ex-Bangladesh leave of 15 (fifteen) days will be adjusted/ deducted from his accumulated earned leave;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further without prior permission of the authority;
- IV. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s), to be arranged locally by his controlling office(s).

This order is being issued in pursuance of the Power Division, MoPEMR's order number: 27.00.0000.088.37.004.19.127; dated: 20-02-2024.

20-02-2024

Md Rowich Uddin

Manager (HR), Office of the
DGM, Employee
Management
(Administration) Human
Resources, DPDC.
Phone: +8802223388145
Email: rowich@dpdc.gov.bd

Record Number:

Date: 20/2/2024

27.87.0000.404.25.010.18.318/1(14)

Distribution (Not according to seniority):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/
Finance/ ICT and Procurement), DPDC.
- 2) Company Secretary/ General Manager (HR/ ICT, Energy & Metering),
DPDC.
- 3) CCO to Managing Director/ Deputy General Manager (ICT), Revenue,
DPDC.
- 4) Controller of Foreign Currency, Bangladesh Bank.
- 5) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 6) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/
Benapole, Jashore/ Darshana, Chuadanga.
- 7) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal
(R) International Airport, Dhaka/ Benapole, Jashore/ Darshana,
Chuadanga.
- 8) The High Commission of India, Dhaka, Bangladesh.
- 9) Mr. Mridul Roy, Deputy Manager (ICT), Office of the DGM (ICT),
Revenue, DPDC.
- 10) Office copy/ Master file/ Personal file.

20-02-2024

Md. Sumon Ahmed
Assistant Manager (HR)