



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Dhaka Power Distribution Company Ltd.
DGM (HR), Employee Management (Admin.)
www.dpdc.gov.bd
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.08.001.24.428

Date: 11/3/2024

Office Order

With the approval of the authority, Mr. Abu Hena Mostafa Kamal [ID: 11290 & Passport No. OC0112510], Superintending Engineer, NOCS Satmosjid & Chief Engineer (Add'l Charge), NOCS North, DPDC is being allowed 15 (fifteen) days of ex-Bangladesh leave from March 11, 2024 to March 25, 2024 (or 15 days from the start of the journey, including travel time) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to Saudi Arabia to perform Holy Umrah Hajj.

Conditions:

- I. The ex-Bangladesh leave of 15 (fifteen) days will be adjusted/ deducted from his accumulated earned leave ;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further without prior permission of the authority;
- IV. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s), to be arranged locally by his controlling office(s).

This order is being issued in pursuance of the Power Division, MoPEMR's order number: 27.00.0000.088.37.005.21.157; dated: 07-03-2024.

11-03-2024

Nur Quamrun Naher
DGM (HR) [Add'l Charge],
Employee Management
(Administration), DPDC.
Phone: +8802223385227
Email:

Record Number:

Date: 11/3/2024

27.87.0000.404.08.001.24.428/1(14)

Distribution (Not according to seniority):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT and Procurement), DPDC.
- 2) Company Secretary/ General Manager (HR)/ Chief Engineer, NOCS North, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, NOCS Satmosjid, DPDC.
- 4) Controller of Foreign Currency, Bangladesh Bank.
- 5) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 6) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka.
- 8) The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh.
- 9) Mr. Abu Hena Mostafa Kamal, Superintending Engineer, NOCS Satmosjid & Chief Engineer (Add'l Charge), NOCS North , DPDC.
- 10) Office copy/ Master file/ Personal file.



11-03-2024

Md. Sumon Ahmed
Assistant Manager (HR)