



Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral Resources  
Dhaka Power Distribution Company Ltd.



www.dpdc.gov.bd

Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000

Record Number: 27.87.0000.404.25.010.18.429

Date: 19/3/2024

### Office Order

With the approval of the authority, Ms. Fazilatun Nessa (ID: 11279 & Passport No. E 00055867), Chief Engineer, Planning & Design, DPDC is being allowed 10 (ten) days of ex-Bangladesh leave from April 09, 2024 to April 18, 2024 or for 10 days from the start of journey (including travel time) according to the rule 5.9 of the DPDC (Employees) Service Rules, 2017 to travel to Thailand for the treatment of herself. Her husband Mohammad Moniruzzaman (Passport no-E00149137) will accompany with her during this visit.

#### Conditions:

- I. The ex-Bangladesh leave of 10 (ten) days will be adjusted/ deducted from her accumulated earned leave ;
- II. She will draw her pay and allowances in local currency;
- III. Her ex-Bangladesh leave will not be extended further without prior permission of the authority;
- IV. All expenses will be borne by her, no expenditure in this regard will be borne by the company (DPDC);
- V. She will hand over her charge(s), to be arranged locally by her controlling office(s).

This order is being issued in pursuance of the Power Division, MoPEMR's order number: 27.00.0000.088.08.005.23.883; dated: 27.11.2023.

19-03-2024

Md Rowich Uddin  
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DGM, Employee  
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Distribution (Not based on rank/position):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT and Procurement), DPDC.
- 2) Company Secretary/ General Manager (HR)/ Chief Engineer, Planning & Design, DPDC.
- 3) CCO to Managing Director, DPDC.
- 4) Controller of Foreign Currency, Bangladesh Bank.
- 5) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka.
- 8) The Royal Embassy of Thailand in Dhaka, Bangladesh.
- 9) Ms. Fazilatun Nessa, Chief Engineer, Planning & Design, DPDC
- 10) Office copy/Master file/Personal file.



19-03-2024

Md. Sumon Ahmed  
Assistant Manager (HR)