



Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Dhaka Power Distribution Company Ltd.
DGM (HR), Employee Management (Admin.)
www.dpdc.gov.bd
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.08.001.24.505

Date: 31/3/2024

Office Order

With the approval of the authority, Mr. Amit Kumar Das [ID: 21538 & Passport No. BG0020383], Sub Assistant Engineer, Office of the Executive Engineer, Grid (North) -2, DPDC is being allowed 15 (fifteen) days of Ex-Bangladesh leave from April 01, 2024 to April 15, 2024 (or 15 days from the start of the journey, including travel time) according to the rule 5.9 of the DPDC (Employees) service rules-2017 to travel to India for pilgrimage. His father Mr. Asim Kumar Das (Passport No. A13086434) and mother Ms. Rina Rani Das (Passport No. A13086435) will accompany him during this visit.

Conditions:

- I. The ex-Bangladesh leave of 15 (fifteen) days will be adjusted/ deducted from his accumulated earned leave ;
- II. He will draw his pay and allowances in local currency;
- III. His ex-Bangladesh leave will not be extended further without prior permission of the authority;
- IV. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
- V. He will hand over his charge(s), to be arranged locally by his controlling office(s).

31-03-2024

Md Rowich Uddin
Manager (HR), Office of the
DGM, Employee
Management
(Administration) Human
Resources, DPDC.
Phone: +8802223388145

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27.87.0000.404.08.001.24.505/1(15)

Distribution (Not according to seniority):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT and Procurement), DPDC.
- 2) Company Secretary/ General Manager (HR)/ Chief Engineer, Grid, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, Grid (North), DPDC.
- 4) Executive Engineer, Grid (North) -2, DPDC.
- 5) Controller of Foreign Currency, Bangladesh Bank.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 8) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 9) The High Commission of India, Dhaka, Bangladesh.
- 10) Mr. Amit Kumar Das, Sub Assistant Engineer, Office of the Executive Engineer, Grid (North) -2, DPDC.
- 11) Office copy/ Master file/ Personal file.

31-03-2024

Md. Sumon Ahmed
Assistant Manager (HR)