



Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral  
Dhaka Power Distribution Company Ltd.  
Office of the DGM (HR), Employee Management  
(Administration)  
www.dpdc.gov.bd  
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.25.010.18.665

Date: 2/5/2024

### Office Order

With the approval of the authority, Mr. Md. Mizanur Rahman Sarker (ID: 15788), Lineman, Office of the Executive Engineer, NOCS, Maniknagar, DPDC is being allowed 45 (Forty Five) days of Ex-Bangladesh leave from May 20, 2024 to July 03, 2024 (or from the date of commencement of the leave, including travel time) according to the rule 5.9 of the DPDC (Employees) service rules-2017 to travel to Saudi Arabia for Pilgrimage (Hajj). He will be accompanied by his wife Ms. Mahmuda Khatun.

#### Conditions:

1. The Ex-Bangladesh leave of 27 (Twenty Seven) days will be adjusted / deducted from his accumulated earned leave and rest of 18 (Eighteen) days leave will be extra-ordinary leave (leave without pay but not as a measure of punishment);
2. He will draw his pay and allowances in local currency;
3. His Ex-Bangladesh leave will not be extended further without prior permission of the authority;
4. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
5. He will hand-over his charge(s) to be arranged locally by his controlling office(s).

02-05-2024

Sharmin Rahman  
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DGM (HR), Employee

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27.87.0000.404.25.010.18.665/1(15)

Distribution (Not according to seniority):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT & Procurement), DPDC.
- 2) General Manager (HR)/ Chief Engineer, NOCS, South, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, NOCS, Kazla, DPDC.
- 4) Executive Engineer, NOCS, Maniknagar, DPDC.
- 5) Controller of Foreign Currency, Bangladesh Bank.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- 8) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka.
- 9) Embassy of the Kingdom of Saudi Arabia, Dhaka, Bangladesh.
- 10) Mr. Md. Mizanur Rahman Sarker, Lineman, Office of the Executive Engineer, NOCS, Maniknagar, DPDC.
- 11) Office copy/ Master file/ Personal file.



02-05-2024

Md. Rafsan Jani  
Assistant Manager(HR)