



Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral Resources  
Dhaka Power Distribution Company Ltd.  
Office of the DGM (HR), Employee Management  
(Administration)  
www.dpdc.gov.bd  
Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000



Record Number: 27.87.0000.404.25.010.18.118

Date: 18/1/2024

### Office Order

With the approval of the authority, Mr. Md. Firoj Sheikh (ID: 21283), Lineman Mate, Office of the Executive Engineer, NOCS, Matuail, DPDC is being allowed 10 (Ten) days of Ex-Bangladesh leave from January 20, 2024 to January 29, 2024 (or from the date of commencement of the leave, including travel time) according to the rule 5.9 of the DPDC (Employees) service rules-2017 to travel to India for the purpose of his wife's medical treatment. He will be accompanied by his wife Mst. Amina Begum.

#### **Conditions:**

1. The Ex-Bangladesh leave of 10 (Ten) days will be adjusted/ deducted from his accumulated earned leave;
2. He will draw his pay and allowances in local currency;
3. His Ex-Bangladesh leave will not be extended further without prior permission of the authority;
4. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
5. He will hand-over his charge(s) to be arranged locally by his controlling office(s).

18-01-2024

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27.87.0000.404.25.010.18.118/1(15)

Distribution (Not based on rank/ position):

- 1) Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT & Procurement), DPDC.
- 2) General Manager (HR)/ Chief Engineer, NOCS, South, DPDC.
- 3) CCO to Managing Director/ Superintending Engineer, NOCS, Shyampur, DPDC.
- 4) Executive Engineer, NOCS, Matuail, DPDC.
- 5) Controller of Foreign Currency, Bangladesh Bank.
- 6) Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka.
- 7) Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 8) Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga.
- 9) The High Commission of India, Dhaka, Bangladesh.
- 10) Mr. Md. Firoj Sheikh, Lineman Mate, Office of the Executive Engineer, NOCS, Matuail, DPDC.
- 11) Office copy/ Master file/ Personal file.



18-01-2024

Md. Rafsan Jani  
Assistant Manager(HR)