



Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral  
Resources  
Dhaka Power Distribution Company Ltd.  
DGM (HR), Employee Management (Admin)  
www.dpdc.gov.bd  
Bidyut Bhaban, 1 Abdul Gani Road, Dhaka -  
1000



**Record Number:** 27.87.0000.000.404.25.0010.18.1501

**Date:** 18/11/2025

### **Office Order**

With the approval of the authority, Mr. Md. Rakibul Alam (ID: 20714 & Passport Number: A09176751), Driver, Office of the Executive Engineer, NOCS, Khilgaon DPDC is being allowed 15 (Fifteen) days of Ex-Bangladesh leave from November 28, 2025 to December 12, 2025 (or from the date of commencement of the leave, including travel time) according to the rule 5.9 of the DPDC (Employees) service rules-2017 to travel to India for the purpose of his medical treatment. He will be accompanied by his wife Ms. Nazma Begum (Passport Number: A09260374).

#### **Conditions:**

1. The Ex-Bangladesh leave of 06 (Six) days will be adjusted/ deducted from his accumulated earned leave and rest of 09 (Nine) days leave will be Extraordinary leave (leave without pay but not as a measure of punishment);
2. He will draw his pay and allowances in local currency;
3. His Ex-Bangladesh leave will not be extended further without prior permission of the authority;
4. All expenses will be borne by him, no expenditure in this regard will be borne by the company (DPDC);
5. He will hand-over his charge(s) to be arranged locally by his controlling office(s).

18-11-2025

Sharmin Rahman  
Manager (HR)

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**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Executive Director (Administration & HR/ Engineering/ Operations/ Finance/ ICT & Procurement), DPDC;
2. General Manager (HR), DPDC;
3. CCO to Managing Director/ Superintending Engineer, NOCS, Mogbazar, DPDC;
4. Executive Engineer, NOCS, Khilgaon, DPDC;
5. Controller of Foreign Currency, Bangladesh Bank;
6. Airport Manager, Hazrat Shahjalal (R) International Airport, Dhaka;
7. Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga;
8. Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka/ Benapole, Jashore/ Darshana, Chuadanga;
9. The High Commission of India, Dhaka, Bangladesh;
10. Mr....., DPDC and
11. Office copy/ Master file/ Personal file.



A handwritten signature in black ink, appearing to read 'Rahat', located on the right side of the page.

18-11-2025

Oaliul Hamim Rahat  
Assistant Manager (HR)